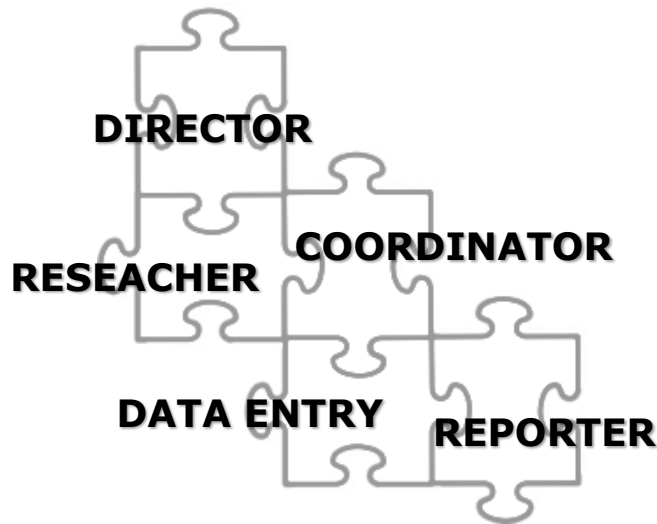


Team Roles



DIRECTOR

The Director leads the team. It is the Director's responsibility to coordinate the efforts of the entire team, ensure that activities are being completed successfully, and that everyone on the team is being treated fairly. If the occasion arises, the Director is responsible for summarizing the team's activities to the teacher and other teams. The Director is responsible for resolving disagreements among team members.

HEAD RESEARCHER

Everyone on the team is responsible for gathering and sharing research on potential investments and trades. The Head Researcher is responsible for coordinating the team's findings and summarizing them into a cohesive presentation that can be easily shared.

PORTFOLIO COORDINATOR

The Portfolio Coordinator may not have much to do at first but will be busy a week into the game. The Coordinator monitors the team's portfolio transactions, records of all transactions the team makes, and ensures the portfolio data displayed is correct. The Coordinator reviews the *Transaction History*, *Transaction Notes*, *Account Summary*, and *Account Holdings* pages for accuracy.

DATA ENTRY COORDINATOR

Each team member should have a chance to logon and enter trades. The Data Entry Coordinator is responsible for ensuring those trades are entered and executed correctly. No member of the team, including the Director, should enter a trade without the Data Entry Coordinator knowing about it. The Coordinator checks the portfolio's *Transaction Notes* page for error messages.

LEAD REPORTER

The Lead Reporter compiles the team's meeting notes. The Reporter's job is to maintain a current journal of the team's activities and the status of their portfolio. The Reporter works with other members of the team to collect and organize their reports.



FOUNDATION

